

1972
APRIL

April 14, 1972

EDMONTON SOCIAL PLANNING COUNCIL

OBJECTS OF THE COUNCIL

I. NAME

The name of the organization shall be the Edmonton Social Planning Council.

II. OBJECTS

The Edmonton Social Planning Council is an agent for social change and development.

An objective of the organization is to develop and maintain a voluntary non-governmental capability for informed decision making and action.

The Council provides resources to initiate and also to support efforts through which citizen plans can be developed and implemented.

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B Y - L A W S

I. MANAGEMENT OF THE COUNCIL

The management of the business and affairs of the Council shall be vested in the co-ordinating group which may delegate any of its powers to an appropriate group or individual.

II. RELATIONSHIP TO THE UNITED COMMUNITY FUND

The relationship of the Council to the United Community Fund shall be determined by such agreements as may be determined from time to time by the managing groups of each organization.

III. JURISDICTION

The area to be served by the Council shall include the City of Edmonton and adjacent communities and such other municipalities and communities as may be determined from time to time by the membership.

IV. MEMBERSHIP

(a) Membership shall be open to anyone residing within the jurisdiction of the Council as set out above.

(b) Membership in the Council shall be effective upon written application to the Council.

(c) A member may withdraw from the Council by giving notice in writing of his intention to do so.

(d) Membership may be terminated by a vote at a general meeting of not less than three-fourths of such members entitled to vote as are present in person.

(e) Each member shall be entitled to one vote at meetings of the Council.

V. MEETINGS OF THE COUNCIL

(a) The Annual Meeting of the Council shall be held not later than May 31st of each year. At such annual meeting, the co-ordinating group, as hereinafter provided, shall be appointed.

(b) Special general meetings of the membership of the Council may be called at any time by the co-ordinating group or upon written request of five members of the Council.

(c) Notice of general meetings of the Council shall be sent to all members at least 14 days prior to such meeting.

(d) At all general meetings of the Council, a quorum for the transaction of business shall be 11 members.

(e) A majority of votes of the members present at any general meeting of the Council shall decide any question coming before the meeting.

VI. CO-ORDINATING GROUP

(a) The business and affairs of the Council shall be managed by a co-ordinating group which will exercise all the powers of the Council except such as are by law or by this constitution conferred upon or reserved to the members.

(b) The co-ordinating group shall consist of a core of ten (10) members of the Council duly elected at the Annual General Meeting by the membership from a list of members who volunteer to serve on the co-ordinating council, and such members as are appointed following the Annual General Meeting under previous outlined in subsection (e).

(c) Persons employed by the Council shall be eligible for membership in the Council and may also place their names in nomination and be elected to the co-ordinating group at the Annual Meeting.

(d) The co-ordinating group shall be appointed for the period covered between two successive annual meetings. At the conclusion of this period a new group shall be formed which may or may not include members from the retiring co-ordinating group.

(e) Additions of persons to the co-ordinating group following the annual general meeting must be approved by a majority of those presently serving on the co-ordinating group.

(f) The co-ordinating group shall meet bi-monthly and a quorum for such meetings of the group shall be 50% of the members of the co-ordinating group.

(g) The co-ordinating group shall at its first meeting appoint up to three co-chairmen and a recorder who will act as the officers of the Council.

VII. DUTIES OF OFFICERS

(a) A co-chairman of the Council preside at all meetings of the co-ordinating group and of the regular membership.

(b) The recorder shall keep a true and accurate record of business discussed at all meetings.

(c) Members and staff of the Council who handle funds or property of the Council shall be bonded in such amounts as may be required from time to time by the co-ordinating group, the expense of which bonding shall be borne by the Council.

(d) The funds and property of the Council shall be used for the benefit of the Council and to promote its objectives and not for personal gain or profit of any officer or member.

(e) The books and accounts of the Council shall be audited yearly by a chartered accountant.

(f) At the annual general meeting of the Council, the co-ordinating group shall present to the membership the last report of such audit which shall have been conducted not more than 60 days prior to such meeting.

(g) Each member of the Council shall upon request be entitled to receive a copy of such report.

VIII. SEAL

The seal of the Council shall be kept in the custody of one of the co-chairmen of the Council and shall be attested by the signatures of any two of the officers of the Council.

IX. FISCAL YEAR AND AUDIT

(a) The administrative and fiscal year of the organization shall be the calendar year.

(b) Auditors shall be appointed at the annual general meeting of the organization. Such auditors shall be chartered accountants.

(c) A statement of accounts duly audited shall be presented at every annual meeting.

X. BOOKS

Every co-ordinating group member shall at all times have access to and the right of inspection of all books and records of the Council. Every other member of the Council, not being a co-ordinating group member shall have the right to inspect the books and records of the Council at any reasonable time upon reasonable notice in writing being given to the officer or officers having charge of such books and records.

XI. NOTICE

Written notice to any member shall be deemed to be received within forty-eight hours of the posting thereof, addressed to the member at his or her last address on record with the Council, the responsibility for the accuracy of which being that of the member.

XII. BORROWING POWERS

The Council, for the purpose of carrying out any of its objects, may borrow, raise, or secure the payment of money in any manner it sees fit, and all of its powers in this regard may be exercised by the co-ordinating group, PROVIDED that no debentures shall be issued without the sanction of an extraordinary resolution of the Council.

XIII. SIGNING OFFICERS

Signing officers shall be any two of the following:
3 co-chairmen,
recorder,
1 full-time staff member.

XIV. AMENDMENTS

The objects and by-laws of the Council may be amended by extraordinary resolution at the annual or any general meeting of the Council. Written notice of the proposed amendment shall be sent to all members, not less than 21 days before the meeting of the Council at which the amendment is to be proposed, and shall be proposed as an extraordinary resolution as set forth in the Societies' Act of Alberta.

XV. LIABILITY OF CO-ORDINATING GROUP MEMBERS

No co-ordinating group member for the time being of the Council shall be liable for the acts, neglect or default of any other co-ordinating group member or employee or for any other loss, damage or misfortune whatever, which may happen in the execution of the duties within the scope of his respective office or trust in relation thereto unless the same shall happen by or through his own wilful act or default.