

BOARD MEETING MINUTES

FEBRUARY 11, 2019

ESPC OFFICE, SUITE 200, 10544-106 STREET, EDMONTON

Attendees **Gwen Feeny**, Board President
 Ben Whynot, Board Director, Policy Cttee. Chair
 Dave Trautman, Board Director, Engagement Cttee. Chair
 Peter Schalk, Board Director, Treasurer
 Naomi Ahus, Board Director
 Danielle Dolgoy, Board Director
 Theresa Vladicka, Board Director
 Nicole Smith, Board Director
 Paula Kirman, Board Director
 Vanessa Zembal, Board Director, Finance Cttee. Chair
 Zahro Hassan, Board Director

Susan Morrissey, Executive Director
Justine Basilan, Recording Secretary

Regrets: **Jalene Anderson-Baron**, Board Director

Guests: Johnny Blackburn - ESPC Member

1.0 **Welcome** – Meeting called to order by Gwen Feeny at 6:00pm.

2.0 **Consent Agenda**

MOTION: moved by Theresa Vladicka, seconded by Paula Kirman, to accept agenda with amendments:

Other Business: Request for ESPC support for Free Transit; Board recruitment update

Item 3.0: AGM speaker

MOTION: CARRIED.

ACTION: EA to make amendments on the January 2020 Board minutes.

3.0 **AGM Speaker Suggestions**

Paula Kirman lists out possible speakers for AGM 2020.

Suggestion: Because it's our 80th year, then there should be a historic speaker, i.e. a past ESPC Executive Director.

4.0 **Business Arising**

Use of Casino Funds

ED presented and reported on the casino funds.

5.0 **Executive Director's Monthly Operations Report**

ED presented and reported on January 2020 Operations

80th Anniversary Events/Activities

80th Anniversary planning document shared. ED invited Board members to provide feedback and encouraged them to become involved in areas of interest.

Grant to support video production was declined. Location for the Gala is tentatively planned to be held at Lister Hall. However, a question brought up if other venues were explored.

Gala Date Confirmation

Concerns were raised if the gala is the best way of celebrating the 80th anniversary as it may not be the most cost- and time-effective choice to follow through.

MOTION: moved by Theresa Vladicka, and seconded by Dave Trautman, to appoint Gwen Feeny and Danielle Dolgoy as special advisors from the Board to liaise with staff for the 80th Anniversary Planning.

MOTION: CARRIED.

6.0 Committee Report

Finance and Audit Committee Committee Report

Vanessa Zembal presents the committee's report.

Budget Development Policy

Presented for feedback purposes.

Additional note: The audited financials draft will be tentatively presented at the March meeting, as the audit is scheduled to begin on February 13, 2020. The Finance and Audit committee will review the financials when completed to determine any surplus.

ACTION: The Finance and Audit committee will bring back recommendations to the Board.

Additional note: The Finance and Audit committee will be working closely with the ED to review the investments.

Policy and Governance Committee

Changing AGM Date - May 28, 2020

MOTION: moved by Ben Whynot, seconded by Theresa Vladicka, to hold the AGM on Thursday May 28, 2020 at the Edmonton Food Bank Annex.

MOTION: CARRIED.

In-Principle Approval: Strategic Plan - Wire Frame Draft 2

Be it resolved that the Board of Directors approves in-principle the Strategic Plan, 2020-23 - Wire Frame Draft 2, dated January 21, 2020, including the order and sections of the document and the draft language of the priorities provided on pages 4 to 5.

MOTION: moved by Ben Whynot, seconded by Theresa Vladicka.

MOTION: CARRIED.

Additional note: The Strategic Plan Retreat will be held on March 21, 2020.

Membership and Engagement Committee

Approval of Work Plan

ACTION: Tabled to March Board meeting.

Dave Trautman provided a verbal report. The work plan will be presented in the March Board meeting after another committee meeting. The committee is currently looking at comparative data between ESPC membership database and other organizations' database.

7.0 Other Business

Support for Free Transit

ESPC was approached by Free Transit Edmonton asking for the organization to provide support for an upcoming event challenging city councilors to use the transit system for a week.

Suggestion: ESPC could offer up research services to provide evidence-based support to demonstrate the feasibility of their position.

Board recruitment update

Peter Schalk reports on the update. Emails were sent out to Board members for their plans to either continue or resign from the Board. Board members are to email the Ad-Hoc committee for their response due March 21, 2020.

Meeting adjourned: 8:05 pm.

Next meetings:
March 10, 2020

April 14, 2020
May 12, 2020