



BOARD MEETING MINUTES

FEBRUARY 12, 2019

ESPC OFFICE, SUITE 200, 10544-106 STREET, EDMONTON

Attendees Gwen Feeny, Board President
Dave Trautman, Board Director, Engagement Cttee. Chair
Vanessa Zembal, Board Director, Finance Cttee. Chair
Candas Jane Dorsey, Board Director
Ben Whynot, Board Director, Policy Cttee. Chair
Peter Schalk, Board Director
Zahro Hassan, Board Director
Theresa Vladicka, Board Director

Susan Morrissey, Executive Director
Justine Basilan, Recording Secretary

Regrets: Melissa Scott, Board Director

Guests: Colin Johnson, Senior Director, Governance & Policy, Edmonton Federation of Community Leagues

1.0 Welcome – Meeting called to order by Gwen Feeny at 6:05 pm.

2.0 Consent Agenda

MOTION: moved by Peter Schalk, seconded by Ben Whynot to accept agenda.

MOTION: CARRIED.

3.0 ESPC Mandate Review

Kick-off Activity (Ben Whynot & Colin Johnson)

Purpose of the activity is to allow Board members to reconnect with the mandate, what the mandate is, and think about how each individual and how the group connects with the mandate.

4.0 Business Arising

Annual General Meeting (Susan Morrissey)

AGM has been confirmed at the Food Bank Annex for May 23, 2019 at 5:30 PM.

ACTION: ED to figure out transportation issues with regards to AGM location.

Letter of Thanks to Calypse

Gwen has created a draft for the letter.

ACTION: Gwen to send the letter to EA and mailed to Calypse.

5.0 Executive Director's Monthly Operations Report

ED presents and reports on January operations.

ED shared the 2019 Operations Plan (*for information purposes only*).

Additional note: flash mob activity challenged PhD students to spend the weekend to produce an alternative, multidisciplinary approach to poverty through a livable economy. Findings to be shared with ESPC.

Additional note: Age Friendly Indigenous Isolation Report has been submitted to the City. Dissemination planned as far as Fall 2019.

Additional note: ED to go to Red Deer to discuss the AB Living Wage Network on February 15, 2019.

Question: Should grant applications go through the Finance and Audit Committee?

Answer: No, because of the amount of time that the Committees meet, it would not be efficient nor will they have sufficient time to finish applications.

6.0 Committee Report

Policy and Governance Committee Report (Ben Whynot).

Annual General Meeting - Ad-Hoc Committee

The Policy and Governance Committee will be in charge of the business aspects of the event such as agenda items, collecting committee reports for the Annual Report.

Question: Have we had suggestions from the public for the Award of Merit in the past?

Answer: Kate Quinn was nominated from an external group a few years ago, as were others. It's also possible to have a member nominated for the award. One problem stems from getting the attention from the public with regards to the nomination for the Award of Merit.

Question: Is the Award of Merit being considered by the Engagement Committee, since an issue is over the public engagement? Do we need an Ad-Hoc Committee when there's already an existing Committee? Is it possible for the Award of Merit to be taken as a bit of focus for the Engagement Committee?

Answer: The Committee is still trying to stabilize at first, because volunteer membership is inconsistent. However, the AGM or Award of Merit would be best suited to be taken over by the Engagement Committee.

Board Recruitment Committee

Multiple postings for Board member recruitment have been circulated.

ACTION: Board members to let the committee know of any changes in commitment to the Board of Directors for the year.

Finance and Audit Committee (Vanessa Zembal)

Committee still awaiting for the year-end financials.

Additional note: Audit date is March 11, 2019 where Carla Walker will be coming in the office to work on the audit.

ACTION: Audited financials to be presented to the Committee so that they know what they anticipate as a surplus. The updated budget for the FCSS funding to be included as well to be presented at the Board meeting on March 12, 2019.

7.0 Other Business

Meeting adjourned: 7:55 pm.

Next meetings:

March 12, 2019

April 9, 2019

May 14, 2019