



## BOARD MEETING MINUTES

JANUARY 10, 2017

ESPC OFFICE, SUITE 37, 9912-106 STREET, EDMONTON

**Attendees** **Erin LaRocque**, President, Fund Deve. Cttee.  
**Cody Spencer**, Board Director, Policy Cttee.  
**Maxwell Harrison**, Board Director, Finance Cttee  
**Ashley Salvador**, Board Director, Policy Cttee.  
**Peter Schalk**, Board Director, Membership/Brd. Deve. Cttee.  
**Candas Jane Dorsey**, Board Director, Fund Deve. Cttee.  
**Gwen Feeny**, Board Director, Finance Cttee.

**Susan Morrissey**, Executive Director  
**Stephanie Haar**: Recording Secretary

**Regrets:** **Dave Trautman**, Board Director, Policy & Casino (Chair)  
**Ben Whynot**, Board Director, Fund Deve. (Chair)  
**Alexandra Seaman**, Board Director, Membership/Brd. Deve. Cttee.  
**Doug Meggison**, Board Director, Finance Cttee.,  
Membership/Board Dev., Casino (Chair),

### Guests:

- 1) **Welcome/Introduction** – Meeting called to order by Candas Jane Dorsey at 6:01 pm
- 2) **Consent agenda – approval of agenda and minutes:**  
**MOTION:** Moved by Gwen Feeny, seconded by Ashley Salvador to approve agenda and the December 13/2016 board minutes as presented.  
**MOTION: CARRIED**
- 3) **Executive Director’s Ops Report:**  
  
Reviewed Executive Director reported on activities for December 2016.
  - Heather Curtis, new Research Coordinator will begin on January 9, 2017.
  - Susan Morrissey has accepted invitation to be a representative on End: Poverty Edmonton Stewardship Round Table.
- 4) **Casino 2017 Update:**
  - **ACTION:** Board members were requested to complete paperwork for volunteering at the April 1 & 2, 2017 ESPC Casino.
  - Casino License application needs to be submitted by January 31/17.
  - **ACTION:** Doug Meggison/Dave Trautman to ensure application submitted with required attachments by deadline.

5) **2017 AGM:**

a) **Location:**

- **ACTION:** Dave Trautman will report further on Strathcona Library (on Whyte Ave.) location and possible other library locations at February meeting.
- **NOTE:** Cannot book a library location until 8 weeks prior to event.
- **ACTION:** Candace Jane Dorsey to look into the Boyle Street Community Center/Plaza for a possible location to hold AGM meeting and report back details of findings at the February meeting.
- **ACTION:** Susan Morrissey will inquire regarding Enterprise Square.

b) **Date:**

- Potential dates of May 25<sup>th</sup> (1<sup>st</sup> choice) or May 18<sup>th</sup>/2017 still to be confirmed.

c) **Speakers:**

- **ACTION:** Dave Trautman to report back on potential speaker at the February meeting.

6) **Document Organization/Archiving:**

- **Question:** Where do we keep historical documents? I.e. Board committee historical documents.
- **ACTION:** Susan Morrissey to make an inquiry with our IT person and discuss possibilities of digital archiving on the Server.
- **ACTION:** Susan Morrissey will also inquire about website and Dropbox possibilities for digital archiving and document sharing and will report back at a later meeting.

**Meeting Adjourned: 7:17 pm**

**Next Meetings:**

February 14, 2017

March 14, 2017

April 11, 2017

May 9, 2017

June 13, 2017