

BOARD MEETING MINUTES

JANUARY 8, 2019

ESPC OFFICE, SUITE 200, 10544-106 STREET, EDMONTON

Attendees Gwen Feeny, Board President
Dave Trautman, Board Director, Engagement Cttee. Chair
Vanessa Zembal, Board Director, Finance Cttee. Chair
Candas Jane Dorsey, Board Director
Melissa Scott, Board Director
Ben Whynot, Board Director, Policy Cttee. Chair
Peter Schalk, Board Director
Zahro Hassan, Board Director
Theresa Vladicka, Board Director

Susan Morrissey, Executive Director
Justine Basilan, Recording Secretary

Regrets: Calypse Agborsangaya, Board Director, Treasurer

Guests:

1.0 Welcome – Meeting called to order by Gwen Feeny at 6:06 pm.

2.0 Consent Agenda

MOTION: moved by Dave Trautman, seconded by Candas Jane Dorsey to accept amendments to the agenda. Board Resignation, Appointing New Treasurer, and Approval of Max Bell Foundation added in item 6.0. Item 3.0 removed for no new updates.

MOTION: CARRIED.

3.0 Business Arising

4.0 Executive Director's Monthly Operations Report

ED presents and reports on December operations.

Additional notes: Vital topics for 2019 will be Impact of the Arts, Indigenous Women, Social Enterprise, and Philanthropy in Edmonton.

ACTION: ED to provide Candas and Theresa's contact information to Sandra for more information on Arts in Edmonton for the Vital Topics.

Additional notes: ESPC will be hiring Resource Coordinator based on the FCSS funding.

ACTION: ED will be sharing the Operations Plan 2019 for the next meeting.

5.0 Committee Report

Policy and Governance Committee Report (Ben Whynot).

Be it resolved that the Board of Directors approve the Policy and Governance Committee's revised Terms of Reference and Work Plan for 2018-2019.

MOTION: moved by Ben Whynot, seconded by Theresa Vladicka.

MOTION: CARRIED.

Be it resolved that the Board of Directors approve a preferred date for the 2019 Annual General Meeting as Thursday, May 23, 2019, with an alternative date of Thursday, May 16, 2019, if required.

MOTION: moved by Ben Whynot, seconded by Candas Jane Dorsey.

MOTION: CARRIED.



Be it resolved that the Board establish and Ad-Hoc Committee on Board Recruitment to evaluate candidates for vacant Board positions, with recommendations provided to the Board for approval prior to formal nomination at the 2019 Annual General Meeting.

Be it further resolved that the Board appoint the following Board members to the Ad-Hoc Committee on Board Recruitment: Peter Schalk, Melissa Scott, and Ben Whynot, with Zahro Hassan (as alternate).

MOTION: moved by Ben Whynot, seconded by Candace Jane Dorsey.

MOTION: CARRIED.

ACTION: ED/EA to double check when Candace Jane Dorsey started with the Board.

Finance and Audit Committee (Vanessa Zembal)

ACTION: Un-audited December financials to be presented to the Board for the February meeting (tentative).

6.0 Other Business

Board resignation

Calypse has resigned from his position in the Board of Directors, and consequently as Treasurer.

ACTION: Gwen to prepare Thank You letter for Calypse's work for the organization.

Appoint new Treasurer

MOTION: moved by Dave Trautman, seconded by Candace Jane Dorsey, to appoint Vanessa Zembal as Treasurer.

MOTION: CARRIED.

Max Bell Foundation

MOTION: moved by Candace Jane Dorsey, seconded by Dave Trautman, to approve the financial support from ESPC for Peter's participation in the Public Policy Training Institute.

MOTION: CARRIED.

Meeting adjourned: 7:37 pm.

Next meetings:

February 12, 2019

March 12, 2019

April 9, 2019

May 14, 2019