



## BOARD MEETING MINUTES

JUNE 13, 2017

ESPC OFFICE, SUITE 37, 9912-106 STREET, EDMONTON

**Attendees** **Doug Meggison**, Board Director, Finance Cttee.,  
Membership/Board Dev., Casino (Chair),  
**Dave Trautman**, Board Director, Policy & Casino (Chair)  
**Maxwell Harrison**, Board Director, Finance Cttee  
**Ben Whynot**, Board Director, Fund Deve. (Chair)  
**Alexandra Seaman**, Board Director, Membership/Brd. Deve.  
Cttee  
**Gwen Feeny**, Board Director  
**Candas Jane Dorsey**, Board Director, Fund Deve. Cttee.  
**Calypse Agborsangaya**, Board Director

**Susan Morrissey**, Executive Director  
**Stephanie Haar**, Recording Secretary

**Regrets:** **Peter Schalk**, Board Director, Membership/Brd. Deve. Cttee.

### Guests:

- 1) **Welcome/Introduction** – Meeting called to order by Susan Morrissey at 6:01 pm
- 2) **Consent agenda – approval of agenda and minutes:**

**MOTION:** Moved by Candas Jane Dorsey, seconded by Alexandra Seaman to approve agenda with additions and approve the May 9/2017 board minutes with revisions.

**MOTION:** **CARRIED**

- 3) **Election:**

- a) **Election of Board President/Chair:**

- Gwen Feeny nominated by Dave Trautman. No further nominations were received.
- Gwen accepted nomination.

**MOTION:** Moved by Alexandra Seaman, seconded by Doug Meggison to elect Gwen Feeny as the president of the ESPC Board of Directors for the 2017/18 year.

**MOTION;** **CARRIED**

- b) **Discussion and action regarding sub-committees:**

- It was agreed that Committee membership will be confirmed at the September meeting.
- Alexandra Seaman expressed her wish to continue on the Membership and Board Development Committee.
- Vice President Appointments:
  - Dave Trautman
  - Ben Whynot
  - Maxwell Harrison

- Doug Meggison

c) Signing Authority:

**MOTION:** Moved by Dave Trautman, seconded by Candas Jane Dorsey, to remove Erin LaRocque from the Edmonton Social Planning Council's signing authority list.

**MOTION:** **CARRIED**

**MOTION:** Moved by Candas Jane Dorsey, seconded by Calaypse Agborsangaya, to appoint Gwen Feeny as a signing authority for the Edmonton Social Planning Council.

**MOTION:** **CARRIED**

4) **Executive Director's Ops Report:**

Executive Director reported on activities for May 2017 and answered questions. In addition she reported on the following:

- **ACTION:** Candas Jane Dorsey to forward to Susan Morrissey possible MacEwan Communication intern contact information for possible placement at ESPC.

5) **Annual General Meeting Debrief:**

- Discussed the pros and cons of the location of the May AGM at the U or A.
- Suggested that we look into booking a guest speaker earlier than Jan. 2018 and increase budget to continue to attract speakers.

6) **Committee Reports:**

a) Finance Committee:

- i) Possible Staff Salary increase:
  - Finance Committee recommended to defer decision due to financial uncertainties.
  - **TABLED** to review this issue at the October 10<sup>th</sup> Board meeting after Committee reviews the 3<sup>rd</sup> Quarter financials.

b) Policy Committee:

- Committee submitted a report outlining activities.
- **ACTION:** Dave Trautman agreed to organize the Executive Director's review with Gwen Feeny and a 3<sup>rd</sup> Committee Chair.
- Committee continues to work on procedures on how to capture Volunteer hours.
- **ACTON:** Dave Trautman to bring back recommended procedure to estimate Board Volunteer hours at October meeting.

c) Fund Development Committee:

- Chair discussed activities of the Fund Development Committee and answered questions.
- Committee reviewed the organizations current funding and future needs and is working with the ED to development long term funding stability.
- **ACTION:** Ben Whynot will organize date options for a Board/Staff retreat to be held in October, 2017.

d) ECF Endowment Funds:

- Susan Morrissey explained details on possibly organizing an ESPC endowment fund through ECF. Would require a minimum of \$10,000 which can be invested over 10 years.
- It was felt that an Endowment fund could have a number of benefits including increased exposure – welcoming folks to donate to ESPC via ECF management endowment.
- Suggested that someone from ECF could provide a presentation at the Fund Development Board/staff retreat in October.
- **ACTION:** Susan Morrissey was directed to investigate details further and report back to board at the September meeting.

e) Casino:

- The application and approval has been received from AGLC for ESPC's next Casino. It will be 2<sup>nd</sup> Quarter 2019.
- At direction of Doug Meggison, Susan Morrissey has confirmed our interest in going back to Grand Villa Casino.

7) **Other Business:**

a) Board Member Mid term application:

- Candace Jane Dorsey announced that she has received expressed interest by Jodine Chase to join our Board of Directors.
- After much discussion, it was recommended that as the board currently has 9 members (which falls within the ESPC bylaws) that we are currently not recruiting for board members and that the application should be brought forward at the next AGM.
- However, if anyone does resign from the board during the year or the board drops to 8 members during the year then consideration would be made to bring another member onto the board mid term.
- **ACTION:** Upon further review of the ESPC Bylaws, the Membership/Board Development committee will review the possible addition of another board member and will report back at the next meeting.

b) September 2017 Board Meeting Reschedule:

- Doug Meggison requested that the September 12, 2017 board meeting be re-scheduled.
- **ACTION:** Susan Morrissey to poll everyone on what is a good replacement date for the September board meeting.

**Meeting Adjourned: 8:01 pm**

**Next Meetings:**

September \_\_\_\_, 2017

October 10, 2017

November 14, 2017

December 12, 2017