



BOARD MEETING MINUTES

JUNE 14, 2016

ESPC OFFICE, SUITE 37, 9912-106 STREET, EDMONTON

Attendees **Erin LaRocque**, President
Dave Trautman, Board Director
Candas Jane Dorsey, Board Director
Cody Spencer, Board Director
Alexandra Seaman, Board Director
Maxwell Harrison, Board Director
Ashley Salvador, Board Director
Peter Schalk, Board Director

Susan Morrissey, Executive Director
Stephanie Haar: Recording Secretary

Regrets: **Doug Meggison**, Board Director, Finance Cttee. (Chair),
Madeleine Baldwin, Board Director, **Gwen Feeny**, Board
Director, **Ben Whynot**, Board Director

Guests:

1) **Welcome/Introduction** – Meeting called to order by Susan Morrissey at 6:02 pm

2) **Consent agenda – approval of agenda and minutes:**

MOTION: Moved by Candas Jane Dorsey, seconded by Alexandra Seaman to approve agenda with additions and the May 10/2016 board minutes as presented.

MOTION: **CARRIED**

3) **Election of President:**

- Executive Director outlined the responsibilities of the Board President. After discussion Erin LaRocque agreed to take on role of Board President.

MOTION: Moved by Alexandra Seaman, seconded by Dave Trautman, to elect Erin LaRocque a president of the ESPC Board for the 2016/2017 term.

MOTION: **CARRIED**

4) **Committee Appointment Discussion:**

- Currently the following are the standing committees of ESPC:
 - Policy Committee
 - Finance Committee
 - Board Development Committee
 - Fund Development Committee
 - Executive Committee
- **ACTION:** New board members were encouraged to review each committee guidelines in their Board Binders over the summer.
- **ACTION:** Board members will determine which committees they wish to be on before the September meeting.

MOTION: Moved by Candas Jane Dorsey, seconded by Alexandra Seaman, to defer appointment to committees until the September 13/16 Board meeting.

MOTION: CARRIED

5) **Executive Director's Ops Report:**

Executive Director reported on activities for May, 2016.

6) **AGM Remarks:**

- Overall, event was a success
- Recommended that the board begin looking into guest speaker for the 2017 AGM immediately. Suggestions: Gaber Mater, Dr. Cindy Blackstock
- **ACTION:** Board Members to send suggested names and contract information to susan Morrissey.

7) **Other:**

a) **U of A Community Services Learning Opportunity:**

- ED informed Board that there is a student interested in doing an internship this fall with the Board.
- **ACTION:** After discussion outlining details of this position, Susan Morrissey was instructed to move forward with this process and will report to board on further details.

b) **Check In/What's on your mind:**

- Suggested that we have a roundtable "What's on your Mind" section added to the agenda for review at the end of each meeting.
- Discussion and concerns were expressed regarding adding this to end of a meeting and it was suggested that this might be better held as a informal discussion before the meeting for those in attendance.
- Was also suggested that maybe this might be done once a year during the meeting but would require structure to be in place to facilitate an effective outcome.
- **ACTION:** To be discussed further at the September meeting.

Meeting Adjourned: 7:20 pm

Next Meetings:

September 13/16

October 11/16

November 8/16

December 13/16