



## 5.0 Executive Director's Monthly Operations Report

ED presented and reported on February Operations.

**Additional note:** ESPC has agreed to participate as a satellite site for the Homeless Count. However, the event might be postponed due to the current COVID-19 outbreak.

**Additional note:** ESPC will be collaborating with other organizations to send out an appropriate response to the ELCC Evaluation that the Government of Alberta released on February 28, 2020.

## 6.0 Briefing on Legal Opinion on Fee-for-Service Research

Ben Whynot debriefs the Board on the legal opinion on ESPC research activities.

**ACTION:** Ben Whynot to include the legal opinion presentation for the Strategic Planning session on March 21, 2020.

## 7.0 Committee Report

Finance and Audit Committee

Committee Report - refer to item 3.0

**ACTION:** Budget Policy is tabled for April Board meeting.

Policy and Governance Committee

Committee Report

Ben Whynot presented the report. Policy development documents will be presented at the April Board Meeting.

Strategic Plan

Ben Whynot reports on current plans and activities on the Strategic Plan.

Engagement Proposal

Providing key stakeholders and members the opportunity to get involved with and comment on the Strategic Plan.

Project Schedule

Outlining the next phases of the strategic planning process.

Key Actions

The Committee provided a draft of potential key actions under each priority for Board feedback. Further comments and feedback are to be submitted to the Committee by March 13, 2020 to be incorporated in the March 21, 2020 strategic planning session.

Membership and Engagement Committee

Approval of Work Plan

**MOTION:** moved by Dave Trautman, seconded by Jalene Anderson-Baron to approve the work plan as presented.

**MOTION:** CARRIED.

AGM Speaker

Carissa Halton will be approached as the speaker for the AGM.

The Award of Merit nomination is now open for submission. Nominee for the award will be presented in the April Board meeting for approval by the board.

Board Recruitment Ad-Hoc Committee

Peter Schalk and Naomi Achus presented the update.

There is currently four open Board positions. Current timelines of the committee's activities were presented to the Board.

Peter asked that board members please advise either him or Naomi as soon as possible if they do not intend to continue.

**8.0 Other Business**

80th Anniversary Update

**Suggestions:** Gwen and Danielle met to discuss some ideas for a celebration.

Suggestions included a summer barbeque and an enhanced seasonal celebration at a more accessible time and location and fundraising ideas for the endowment fund.

**Meeting adjourned: 8:45 pm.**

**Next meetings:**

April 14, 2020

May 12, 2020