

Attendees:

Susan Morrissey, Executive Director
Justine Basilan, Recording Secretary
Dave Trautman, Board President
Danielle Dolgoy, Board Director, Policy & Governance Chair
Vanessa Zembal, Board Director, Finance & Audit Chair
Paula Kirman, Board Director
Jalene Anderson-Baron, Board Director

Peter Schalk, Board Director, Treasurer
Katherine Weaver, Board Director
Nicole Smith, Board Director
Charlotte Bennie, Board Director
Bill Howe, Board Director

Regrets:

Guests:

Keith Goertzen, Board candidate

1.0 Welcome – Meeting called to order by Dave Trautman at 6:10 pm.

2.0 Consent Agenda & Minutes

MOTION: moved by Danielle Dolgoy, seconded by Jalene Anderson-Baron, to accept the agenda and minutes with the following amendments:

3.0 Board Candidate Introduction

5.1 The following items are removed: Surplus Policy for Approval and Investment and Reserve Policy for Approval.

MOTION: CARRIED.

3.0 Board Candidate Introduction

Peter Schalk introduced Keith Goertzen to the Board.

Keith Goertzen sat in the meeting to get acquainted with the process and meet the current Board members.

4.0 Executive Director's Monthly Operations Report

ED reported on April 2021 operations.

Question: What type of work is ESPC doing with REACH Edmonton?

Answer: No tangible work has been coordinated yet, but REACH and ESPC will be meeting in the future.

Additional note: ESPC staff are finalizing the data in the Social Well-Being Tracker. The staff decided to hold an official launch in July.

Additional note: ESPC is currently working on the living wage report and working with the Alberta Living Wage Network on refining the calculator. This year's living wage will be significantly higher due to using MBM data and changes to the Alberta child subsidy rules.

Additional note: ED will start reporting on the social media/website traffic data every six months, rather than every month in the operations report to the Board.

Suggestion: Focus more on specific logistics regarding the types of reports, news, or activities that get uptick online, what the trends mean, and how ESPC could adjust to those trends.

Question: Is the Alberta Living Wage Network working on advocacy and pushing for a living wage and possibly a universal basic income?

Answer: Part of the work of the Network is to help other municipalities calculate their living wage, which will also help individuals and employers. Another part is to advocate for a living wage in Alberta and encourage employers to be living wage providers through an accreditation program. Members of the Network are also in Keep Alberta Strong, who have sent letters to the government to push for equitable policy changes.

5.0 Committee Reports

5.1 Finance & Audit Committee

Q1 Financial Statements for Approval

Susan Morrissey reviewed the finances to the Board.

Additional note: At the end of March 2021, ESPC is currently at a deficit of \$2,709.58 – this is due to grants and projects that are currently sitting at accounts receivable. Once ESPC receives those payments, the deficit should go down.

Additional note: As per the Auditor’s advice, most project expenses are wage expenses, which are not itemized under general wages.

Additional note: ESPC underspent about \$18,000 this quarter because of the vacant Research Coordinator position for February and March 2021.

ACTION: Defer approval of the First Quarter Financials in the next Board meeting on June 8, 2021.

Committee Report

Vanessa Zembal reported on the committee’s activities.

5.2 AGM Steering Committee

Award of Merit Recipient

The committee decided to give the Award of Merit to Bashir Mohamed. The committee will work with EA on the certificate and plaque. The committee will also follow up with the recipient and invite him to the AGM.

MOTION: moved by Jalene Anderson-Baron, seconded by Danielle Dolgoy, to give the Award of Merit to Bashir Mohamed.

MOTION: CARRIED.

5.3 Policy & Governance Committee

Committee Report

Danielle Dolgoy reported on the committee’s activities.

The committee is continuing their work and reviewing policies from other Board committees.

5.4 Membership & Engagement Committee

Committee Report

The committee could not meet in April due to scheduling conflicts but is meeting after the AGM.

Paula Kirman thanks Nicole Smith for her work with the committee.

5.5 Executive Director Review Committee

Committee Report

Katherine Weaver reported on the committee’s activities.

The committee finalized the review form and sent it to Executive Director, who is currently completing it. Afterwards, the committee will work on the review form and discuss it with the ED.

5.6 Board Recruitment Ad-Hoc Committee

Committee Report

Peter Schalk reported on the committee’s activities.

The committee is focusing on the Board orientation after the AGM.

6.0 Other Business

The Board meeting that follows the AGM will not be included this year. The next official Board meeting will be on June 8, 2021.

7.0 General Discussion

Meeting adjourned:

Meeting adjourned at 7:56 pm.

Next meeting:

AGM May 27, 2021

June 8, 2021