



BOARD MEETING MINUTES

OCTOBER 8, 2019

ESPC OFFICE, SUITE 200, 10544-106 STREET, EDMONTON

Attendees Ben Whynot, Board Director, Policy Cttee. Chair Susan Morrissey, Executive Director
Theresa Vladicka, Board Director
Vanessa Zembal, Board Director, Finance Cttee. Chair,
Treasurer
Naomi Achus, Board Director
Jalene Anderson-Baron, Board Director
Nicole Smith, Board Director
Zahro Hassan, Board Director
Peter Schalk, Board Director
Dave Trautman, Board Director, Engagement Cttee. Chair

Regrets: Gwen Feeny, Board President
Danielle Dolgoy, Board Director
Paula Kirman, Board Director
Justine Basilan, Recording Secretary

Guests:

1.0 Welcome – Meeting called to order by Peter Schalk, Acting Chairperson, at 6:02 pm.

2.0 Consent Agenda

MOTION: moved by Dave Trautman, seconded by Theresa Vladicka, to accept agenda as presented.

MOTION: CARRIED.

3.0 Business Arising

Keep Alberta Strong Campaign Event - October 9, 2019

ED updated on progress referencing details in her monthly operations report.

4.0 Executive Director's Monthly Operations Report

ED presented and reported on September Operations.

Sustainability Goals Grant

ED reviewed and answered questions regarding the grant.

ACTION: Currently no policy in place to approve Fiscals Agency Status - refer to policy and finance. ED to provide background information at the November meeting.

Additional note: ED addressed the issue that she feels that ESPC is not getting the recognition that we should be getting for the work that they do as evidence by Heather Klimchuk's article. She is meeting with staff on Thursday to discuss and start to strategize how to increase our presence.

5.0 Committee Report

Policy and Governance Committee Report (Ben Whynot).

Ben Whynot reviewed work to date of the committee.

ACTION: Work plan in progress and will be presented at the November meeting.

Strategic planning session (Board participation) scheduled for November 16th.

Theresa Vladicka presented the findings from the Comparative Analysis of (Like) Organizations

Background: This work was a direct result of the Fund development audit (2017-18) which included recommendations to do a comparison with other “like” organizations to assist the Council in identifying the niche.

It is clear that the council has struggled to develop a case for support. The Council is not very clear on our value-proposition; reviewing ourselves compared to other similar organizations based on publicly available information provided good insight as we move forward.

(CUP, Policy Wise, Parkland Institute, EndPoverty Edmonton, Public Interest Alberta, MAPS Alberta)

Finance and Audit Committee

Committee Report

Vanessa Zembal presented the work of the committee to date.

Focus during the summer break was around developing finance policies.

The policy will include budget development and risk management.

Appointing of Treasurer

MOTION: moved by Vanessa Zembal, seconded by Dave Trautman, to nominate Peter Schalk as Treasurer.

MOTION: CARRIED.

MOTION: moved by Naomi Achus, seconded by Jalene Anderson-Baron, to appoint Peter Schalk as Treasurer for the 2019/20 Term.

MOTION: CARRIED.

No changes at this time in signing authority. Current list include:

Susan Morrissey	Dave Trautman
Ben Whynot	Gwen Feeny

Engagement Committee (Dave Trautman)

Dave Trautman will continue in the role of Chairperson.

Adoption of Terms of Reference

Dave Trautman circulated and reviewed the TOR.

ACTION: Dave Trautman to revise TOR based on the feedback from the meeting for presentation at the November meeting along with a draft of the Work Plan and the strategic plan contribution.

6.0 Other Business

Meeting adjourned: 7:45 pm.

Next meetings:

November 12, 2019	March 10, 2020
December 10, 2019	April 14, 2020
January 14, 2020	May 12, 2020
February 11, 2020	