

BOARD MEETING MINUTES

OCTOBER 9, 2018

ESPC OFFICE, SUITE 200, 10544-106 STREET, EDMONTON

Attendees Gwen Feeny, Board President, Finance Cttee. Susan Morrissey, Executive Director
Dave Trautman, Board Director, Policy Cttee. (Chair) Justine Basilan, Recording Secretary
Ben Whynot, Board Director, Fund Deve. (Lead),
Membership/Board Dev. Cttee.
Peter Schalk, Board Director, Membership/Board. Dev
Cttee.
Vanessa Zembal, Board Director
Calypse Agborsangaya, Policy Cttee. Member
Zahro Hassan, Board Director
Melissa Scott, Board Director
Theresa Vladicka, Board Director
Regrets: Candas Jane Dorsey, Policy Cttee. Member

Guests:

1.0 Welcome – Meeting called to order by Gwen Feeny at 6:02 pm.

2.0 Consent Agenda

MOTION: moved by Gwen Feeny, seconded by Theresa Vladicka to accept agenda.

MOTION: CARRIED.

3.0 Business Arising

Dave Trautman presents the Restricted Fund Guidelines.

Question: What amount is the ED reporting for the Staff Development Fund?

Answer: ED reports about \$750 (per person for the year) for staff development education. However, if opportunities for external funding is available, then the restricted funds will not be used.

MOTION: Moved by Vanessa Zembal, seconded by Zahro Hassan, to adopt the Restricted Funds Guidelines.

MOTION: CARRIED.

4.0 Executive Director's Monthly Operations Report

ED presents and reports on September operations.

ACTION: Board member bios and pictures to be sent to ED soon to update the website.

Additional note: ED presents Food Bank's report to the community wherein ESPC contributed with the number crunching on the survey.

Additional note: ED quoted in the CBC news on the morning of October 9, 2018. ED is also interviewed by City news with regards to the free transit discussion.

Additional note: ED is hosting a meeting with EPE to formulate position statements for the next election.

Additional note: ED discloses that Age Friendly will publish the report to the public, not ESPC.

Question: Dave Trautman asked what was learned about Participant Data Ethics at Bissell Center.

Answer: Research Coordinator learned about acknowledging participants' contributions and disseminating to them how information acquired for projects were used.

5.0 Committee Report

Ben Whynot presented and discussed details of the Fund Development Implementation Plan.

Additional notes: Theresa thanks Ben for his leadership and guidance for the completion of the document. No additional questions.

Be it resolved that the Board of Directors approves the Implementation and Planning Committee's proposed Implementation Plan, entitled Taking Action on Sustainability and dated October 5, 2018, as the Edmonton Social Planning Council's response to the Fund Development Audit Report.

Be it further resolved that the Board expresses its gratitude and appreciation to the Committee members and to the Executive Director for the time and effort invested in developing the Implementation Plan.

Be it further resolved that the Board is in agreement that the Committee has fulfilled its mandate under its Terms of Reference and is hereby dissolved.

MOTION: moved by Ben Whynot seconded by Theresa Vladicka.

MOTION: CARRIED.

6.0 Other Business

6.1 United Way Campaign

ED reports on ESPC Uway Campaign Bake Sale.

Additional notes: Date of the Bake Sale will be on November 28, 2018.

ACTION: ESPC to invite people to contribute to baked goods (board members and volunteers) and/or donations. ESPC to reach out to building tenants.

6.2 Seasonal Celebration Date

ACTION: ESPC to host Seasonal Celebration on December 6, 2018 which will be held in ESPC office.

6.3 Next Casino

ACTION: Board to appoint Casino chairperson and co-chair. Casino is scheduled for second quarter of 2019.

6.4 80th Anniversary (Ben Whynot)

Ben Whynot discussed the Think Tank Proposal.



Question: Is this visioning session a good idea? If it is, who should be in the guest list? What is the overall pitch?

ACTION: Ben Whynot will take the lead on the planning.

ACTION: Create Google docs to be shared with other members to allow collaboration with regards to invites, lists, and drafts.

Additional notes: Melissa suggests the pitch for the Anniversary to be framed as a story telling process. An additional suggestion included using the event as a means to express gratitude to ESPC's members and their contribution in allowing ESPC to continue doing its work for the community.

Meeting adjourned: 7:55 pm

Next meetings:

November 13, 2018

December 11, 2018