



edmonton
SOCIAL PLANNING COUNCIL
BOARD MEETING MINUTES
DECEMBER 14, 2021 (via TEAMS)

Attendees:

Susan Morrissey, Executive Director
Chloe Heiland-Booth, Recording Secretary
Vanessa Zembal, Board Director, VP Finance & Audit, Treasurer
Katherine Weaver, Board Director, VP Policy & Governance
Bill Howe, Board Director, VP Membership & Engagement
Chari Bennie, Board Director

Ashley Baxter, Board Director
Paula Kirman, Board Director
Denise Kirke, Board Director
Thomas Grenier, Board Director

Regrets:

Peter Schalk, Board Director, President

Guests:

1.0 Welcome

MOTION: moved by Katherine Weaver, seconded by Thomas Grenier, to appoint Vanessa Zembal as the meeting chair at 6:15 pm.

MOTION: CARRIED.

Consent Agenda, Minutes & Executive Director’s Monthly Operations Report

MOTION: moved by Katherine Weaver, seconded by Denise, to accept the agenda and minutes for November 9, 2021, and December 4, 2021, with the adjustment of the addition of a note that Peter is only on the Policy and Governance until the Bylaw review is completed, to the November 9th minutes.

MOTION: CARRIED.

ED report on November 2021 operations will be looked at by everyone on their own

2.0 Committee Assignments

Finance & Audit	Membership & Engagement	Policy & Governance	Executive
Vanessa Zembal, <i>VP & Treasurer</i> Chari Bennie Peter Schalk Thomas Grenier	Bill Howe, <i>VP</i> Paula Kirman Denise Kirk	Katherine Weaver, <i>VP</i> Ashley Baxter Denise Kirk Thomas Grenier	Peter Schalk, <i>President</i> Vanessa Zembal, <i>VP F&A</i> Bill Howe, <i>VP M&E</i> Katherine Weaver, <i>VP P&G</i> Denise Kirk, <i>Director at Large</i>

Positions are confirmed by the board

3.0 Committee Reports

3.1 Finance & Audit Committee

Finance & Audit Committee Report

Vanessa Zembal reported on the committee’s activities, the meeting chair was passed to Katherine Weaver

There was discussion on the deficit being less than depicted in the budget, but there is starting to be a bit of a slow increase.

Q3 Financials for Approval

MOTION: Moved by Vanessa Zembal, seconded by Chari Bennie at 6:22 pm

MOTION: CARRIED

2022 Budget for Approval

ED and Vanessa Zembal reported on the 2022 draft budget.

Discussion on whether to top up existing positions, creating a cost of living, or create a new position with the extra money – worrying about the deficit in the budget and the impact from it

Question: What are the monetary and non-monetary benefits that staff get from ESPC?

Answer: Staff are provided with a pension plan, a benefits package (organization helps with some cost share), offer staff opportunities to participate in professional development, everyone gets 4 weeks paid vacation, paid stat days and paid sick time.

MOTION: Moved by Vanessa Zembal, seconded by Katherine Weaver at 7:04 pm, approving the scenario A 2022 working budget as it is presented

MOTION: CARRIED

ACTION: Denise Kirk will help the ED to review the non-monetary compensation framework for the staff and return at the April board meeting with a report including recommendations about a 2% increase to staff wage – a broad look at the compensation package

Discussion about casino/AGLC chair position and the involvement that the position would have – also discussion on the involvement of staff with the casinos

Thomas Grenier said he will step in as the Casino Chairperson and will receive support from the board and the staff

3.2 Executive Committee

The meeting chair was passed back to Vanessa Zembal at 7:24 pm

Revised Work Plan for Approval

MOTION: Move to the January 11th board meeting

MOTION: CARRIED.

Complaint and Conflict Resolution Policy for Approval

MOTION: Move to the January 11th board meeting

MOTION: CARRIED

3.3 Policy & Governance Committee

Committee Report & ESPC Bylaw Review Phases 2 and 3 Dec 2021 PowerPoint

Katherine Weaver reported on the committee's activities.

Discussion on the membership numbers and types, as well as voting privileges

Bylaw revisions Phase 2

Katherine Weaver reviewed the requested revisions of bylaws from previous meetings

Discussion on reviewing position requirements and titles, as well as voting percentages of members for the AGM

MOTION: Moved by Katherine Weaver, seconded by Ashley Baxter for the board to approve the revised version of the Phase 2 bylaws in principle and be integrated with Phase 1 and eventually Phase 3 at 8:16 pm

MOTION: CARRIED

Bylaw revisions Phase 3

Katherine Weaver reviewed the requested revisions of bylaws from previous meetings, adding elements into policy

Discussion on voting rights, ability to serve/not serve on the board, policy adjustments, termination of memberships, board record management

Question: Do memberships need to be paid 3 months prior to the AGM with these requirements (talking about renewals as well)?

Answer: The intent is you need to be a member for at least 3 months to participate in the AGM

MOTION: Moved by Katherine Weaver, seconded by Ashley Baxter for the board to approve the Phase 3 bylaws be approved in principle at 8:38 pm

MOTION: CARRIED

4.0 General Discussion

MOTION: Moved by Katherine Weaver, seconded by Denise Kirk, to subject the bylaw to the following revisions: the committee can continue with revisions subject to coming back to the board with revisions to article 5, article 6 and question of form in article 3

MOTION: CARRIED.

Meeting Adjourned:

The meeting was adjourned at 8:42 pm.

Next meetings (2021-2022 Term):

January 11, 2022
February 8, 2022
March 8, 2022

April 12, 2022
May 10, 2022
AGM (TBD)

June 14, 2022