



edmonton
SOCIAL PLANNING COUNCIL
BOARD MEETING MINUTES
JANUARY 11, 2022 (via TEAMS)

Attendees:

Susan Morrissey, Executive Director
Chloe Heiland-Booth, Recording Secretary
Peter Schalk, Board Director, President
Katherine Weaver, Board Director, VP Policy & Governance
Chari Bennie, Board Director
Ashley Baxter, Board Director

Paula Kirman, Board Director
Thomas Grenier, Board Director
Staff:
Susan Morrissey, ED
Chloe Heiland-Booth, EA

Regrets:

Vanessa Zembal, Board Director, VP Finance & Audit, Treasurer
Bill Howe, Board Director, VP Membership & Engagement
Denise Kirke, Board Director

Guests:

1.0 Welcome

Peter Schalk is chairing the meeting

The meeting started at 6:05 pm

2.0 Consent Agenda & Minutes

MOTION: moved by Katherine Weaver, seconded by Ashley Baxter, to accept the agenda as is
MOTION: CARRIED.

MOTION: moved by Ashley Baxter, seconded by Katherine Weaver, to accept the minutes for December 14, 2021, as is
MOTION: CARRIED.

3.0 Executive Director's Monthly Operations Report

ED reported on December 2021 operations highlighting the decision by the Muttart Foundation board regarding funding for 2022/23. ED also confirmed the AGLC requested documentation has been submitted, see action from Dec. meeting minutes.

QUESTION: Are you going to bring in extra staff with the money from the Muttart Funding?

ANSWER: No, I will be assessing how to allocate this funding once the contract has been finalized.

Discussion on the ESPC breach of Human Resource confidentiality. Chloe asked to sit out for this discussion. Chari Bennie assumed duties as recorder.

4.0 Committee Reports

4.1 Finance & Audit Committee

Working on the partnership and overarching policy

4.2 Executive Committee

The meeting chair from Peter Schalk to Katherine Weaver at 7:07 pm

Peter Schalk reported on the executive committee's documents

Revised Work Plan for Approval

One change regarding the strategic plan

Complaint and Conflict Resolution Policy for Approval

The intent is to provide guidance in terms of the process

ACTION: Both documents will be circulated, and the motions will be moved to the February 8th board meeting. Any review and feedback can be shared with Peter and that will be shared with the executive committee at their meeting on January 27th.

4.3 Policy & Governance Committee

The meeting chair from Katherine Weaver to Peter Schalk at 7:12 pm

Katherine Weaver reported on the committee's activities and having a future meeting on January 25th

5.0 In-Camera Discussion

The discussion was held at 7:18 pm. Susan Morrissey and Chloe Heiland-Booth were excused.

MOTION: Motion to move in-camera moved by Chari Bennie and seconded by Thomas Grenier

MOTION: CARRIED.

Moved out of the camera at 20:38.

Meeting Adjourned:

MOTION: Moved by Paula Kirman, seconded by Chari Bennie for the meeting to be adjourned at 8:39 pm.

MOTION: CARRIED.

Next meetings (2021-2022 Term):

February 8, 2022

April 12, 2022

AGM (TBD)

March 8, 2022

May 10, 2022

June 14, 2022