



edmonton
SOCIAL PLANNING COUNCIL
BOARD MEETING MINUTES
JANUARY 25, 2022 (via TEAMS)

Attendees:

Susan Morrissey, Executive Director
Chloe Heiland-Booth, Recording Secretary
Peter Schalk, Board Director, President
Katherine Weaver, Board Director, VP Policy & Governance
Chari Bennie, Board Director

Paula Kirman, Board Director
Vanessa Zembal, Board Director, VP Finance & Audit, Treasurer
Bill Howe, Board Director, VP Membership & Engagement
Denise Kirke, Board Director

Regrets:

Ashley Baxter, Board Director
Thomas Grenier, Board Director

Guests:

1.0 Welcome

Peter Schalk is chairing the meeting

The meeting started at 6:09 pm

No changes to the January 25, 2022, agenda needed to be made

2.0 Bylaw Review

Presentation on the Bylaw Review Compiled Changes

Katherine Weaver presented the bylaw background and changes

QUESTION: For the personnel committee, if we decide that two of the committees can be one? Such as with the membership committee - do we have the flexibility for shifts in this?

ANSWER: We want to decide these are the standing committees that do not dissipate, it is important to have these 5 individual committees

ACTION: EA will investigate the voting information that was previously used

ACTION: Update the website with up-to-date voting information on the membership page

Compiled Changes Discussion for Final Review

Katherine Weaver walked through each of the articles that changes made

QUESTION: Do books and records include the minutes of the meetings?

ANSWER: For the meeting of councils and directors yes

QUESTION: In section 5, where else do we talk about the vice-chair? Could it be a member of the standing committees?

ANSWER: Nowhere, the officers don't have to be the chairs of the standing committees

QUESTION: In section 8.3, do we need to define what a contract is? Where do we put context and interpretation?

ANSWER: In policy, they are going to change over time, so you don't want them in the bylaws

QUESTION: In 12.3 how employees can access their records?

ANSWER: That is in policy

Adjustments mentioned: Adding to the Preamble B: is a registered charity under the income tax act, clarification regarding contracts, italicize Act in 12.3, P&G will come up with phrasing for 12.3.2 to say only bars members from viewing them, split 12.3 into two one for members and one for directors – creating a sub-article and swap out 14.1 – again with the income tax act

MOTION: moved by Katherine Weaver, seconded by Denise Kirke, that the Board of Directors approve the repeal of the existing Bylaws and their replacement by the Bylaws presented before the Board at its January 25, 2022, meeting, subject to any revisions agreed to at this meeting at 7:29 pm

MOTION: CARRIED.

3.0 Draft Email:

Discussion on the draft email and extending to 15 min for the registration period

Approved by the board

Asking members to join at 6:00 pm, asking for the RSVPs to be in by February 11, 2022 – if people respond after that's okay, send a reminder email on the Tuesday before the meeting, add accommodations can be made for people wanting to attend

ACTION: Email package will be sent out by Friday, January 28, 2022, and the email for the meeting must be sent out by January 31, 2022

MOTION: moved by Katherine Weaver, seconded by Charlotte Beni, that the Board of Directors call a special meeting of Council members, to be held on February 22, 2022, by virtual means, for the purpose of repealing the existing Bylaws and approving the Bylaws approved by the Board on January 25, 2022 to call a special general member's meeting on February 22, 2022, at 7:47 pm

MOTION: CARRIED.

4.0 In-Camera Discussion

The discussion was held at 7:48 pm. Susan Morrissey and Chloe Heiland-Booth were excused.

MOTION: Motion to move in-camera moved by Denise Kirk and seconded by Bill Howe

MOTION: CARRIED.

Moved out of the camera at 8:38.

Meeting Adjourned:

MOTION: Moved by Katherine Weaver, seconded by Bill Howe for the meeting to be adjourned at 8:42 pm.

MOTION: CARRIED.

Next meetings (2021-2022 Term):

February 8, 2022

April 12, 2022

AGM (TBD)

March 8, 2022

May 10, 2022

June 14, 2022