

Attendees:

Susan Morrissey, Executive Director
Chloe Heiland-Booth, Recording Secretary
Peter Schalk, Board Director, President
Katherine Weaver, Board Director, VP Policy & Governance

Chari Bennie, Board Director
Vanessa Zembal, Board Director, VP Finance & Audit, Treasurer
Denise Kirke, Board Director
Paula Kirman, Board Director

Regrets:

Bill Howe, Board Director, VP Membership & Engagement

Guests:

1.0 Welcome

Peter Schalk is chairing the meeting

The meeting is called to order at 6:14 pm

2.0 Consent Agenda & Minutes

MOTION: moved by Denise Kirk, seconded by Vanessa Zembal, accept the amended agenda and accept the minutes as is for February 15, 2022

CHANGES:

Adding the finance report (F&A committee)
Add board recognition (general discussion)
Add board capacity (general discussion)
Add update on 4 letters being sent out (Executive committee)

MOTION: CARRIED.

MOTION: moved by Katherine Weaver, seconded by Vanessa Zembal, to accept the amended minutes for February 15, 2022

CHANGES:

Prior to the motion (4.2) is to say their only task is to develop the terms of reference

MOTION: CARRIED.

3.0 Executive Director's Monthly Operations Report

ED reported on February 2022 operations, sharing updates on projects and briefing report of Alberta Living Wage Network (ALWN)

Discussion was held on the Alberta Living Wage Network and incorporation of ESPC

QUESTION: When it says concern for protecting the charity's status – what does that mean?

ANSWER: As a registered charity, we must work that is charitable that aligns with its objects and bylaws – ED went over some examples of how ESPC could get in trouble with its charity status and what could go against guidelines

QUESTION: The Edmonton Community Foundation (ECF) is a place where ALWN could donate to them as a fund – but then that money would have to go to a charity, correct?

ANSWER: An endowment would have to be created in order to do something like that with ECF

QUESTION: Could ALWN be a program of ESPC? Could we issue receipts based on that?

ANSWER: Yes, they could and yes that would be fine

QUESTION: Objects can be a problem, but is this something we can even do long term – but the other issue could be governance, so what would the role be of the network's council?

ANSWER: You are right, if it became a program of ours this would be something to consider

ED will report back to ALWN based on this discussion

ED reported on the non-monetary compensation work, providing some brief updates

ACTION: ED will report back at the April Board meeting regarding the non-monetary compensation work

4.0 Committee Reports

4.1 Executive Committee

The meeting chair from Peter Schalk to Vanessa Zembal at 6:52 pm

Peter Schalk reported on the executive committee's report and updates

Discussion was held on the EDI posting

ACTION: Chloe will put up the EDI posting on social media and LinkedIn

Peter Schalk reported on the next steps regarding the letters being sent out about the HR matter

4.2 Finance & Audit Committee

The meeting chair from Vanessa Zembal to Peter Schalk at 7:02 pm

The meeting chair back from Peter Schalk to Vanessa Zembal at 7:02 pm

Finance Report

Vanessa discussed the finance report

MOTION: Vanessa Zembal motioning to approve both policies with the edits to the investments and reserve policy, seconded by Katherine Weaver at 7:04 pm

MOTION: CARRIED

Discussion on the April board meeting finance report

4.3 Policy & Governance Committee

The meeting chair from Vanessa Zembal to Peter Schalk at 7:08 pm

The meeting chair back from Peter Schalk to Katherine Weaver at 7:08 pm

Katherine reported general updates from the P&G committee

5.0 General Discussion

Casino

ED reported the casino dates: July 18 and 19, 2022

ED reported on what needs to be done for the casino and positions that need to be filled

QUESTION: Can people at the ALWN work the casino? Will there be a schedule of the shifts?

ANSWER: That's a great suggestion, ED will ask – yes there will be a list of shifts

QUESTION: When does the chair start to have to be involved in this?

ANSWER: Staff will do the paperwork, so basically just the casino

ACTION: Katherine Weaver will be added as Casino Chair

Board Recruitment

Peter discussed the process for board recruitment and

Paula Kirman reported on Volunteer Canada's program to help ESPC with recruitment

Paula will help out with the recruitment committee, Denise Kirk will also help out with the recruitment as well, same with Katherine Weaver

QUESTION: Does staff deal with sending out the posting and advertisement?

ANSWER: Yes, that is what staff does

QUESTION: Can the posting be shared with other organizations?

ANSWER: Yes, we can do that

Board Recognition

Katherine discusses board remarks and doing something to recognize Board Directors that are leaving

ED discussed what ESPC has done in the past for previous board members

Discussion held on what ESPC can do for board recognition and board taking on this responsibility

ACTION: Katherine will put create a report with some ideas and options to come back to the board

QUESTION: What does it mean having a letter from the chair?

ANSWER: This is a personalized letter, perhaps handwritten

Meeting Adjourned:

MOTION: Moved by Denise Kirk, seconded by Katherine Weaver for the meeting to be adjourned at 8:01 pm.

MOTION: CARRIED

Next meetings (2021-2022 Term):

April 12, 2022

AGM (TBD)

May 10, 2022

June 14, 2022