

Attendees:

Susan Morrissey, Executive Director
Peter Schalk, Board Director, President
Paula Kirman, Board Director

Chari Bennie, Board Director
Denise Kirke, Board Director
Vanessa Zembal, Board Director, VP Finance & Audit, Treasurer

Regrets:

Katherine Weaver, Board Director, VP Policy & Governance
Bill Howe, Board Director, VP Membership & Engagement

Guests:

Money Mehta
Archana Chandry

1.0 Welcome

Peter Schalk is chairing the meeting

The committee of the whole is called to order at 6:11 pm

Introductions were held for Money and Archana

2.0 Consent Agenda & Minutes

MOTION: Moved by Paula Kirman, seconded by Chari Bennie, to accept the amended agenda for May 10, 2022, and to accept the minutes as is for April 12, 2022

CHANGES: Approval of agenda with the addition of Non-Profit Board Internship Board Designation.

MOTION: CARRIED.

3.0 Executive Director's Monthly Operations Report

ED reported on April 2022 operations, sharing updates on projects and the organization.

Susan provided additional information regarding the CIOG Grant award of \$16,500, ECF/CSL Student Bursary work – Previous year student Nidhi G. was hired on a contract basis to do this work. (Nidhi had applied for the Capacity Building position but did not get the position but we were able to offer her contract work)

4.0 Committee Reports

4.1 Board Recruitment Committee

The meeting chair from Peter Schalk to Chari Bennie

Slate of Candidates for 2022-2023 Term

Chari reported, Money Mehta and Archana Chandry's names forward as new board members.

ACTION: Paula, Vanessa, and Chari to meet with Sadia Sameeullah prior to the AGM where she will be nominated from the floor.

MOTION: : Moved by Paula Kirman, seconded by Denise Kirk, to approve the 2022-23 Slate of Candidates as is, to be circulated to ESPC members

4.2 Finance & Audit Committee

The meeting chair from Chari Bennie to Peter Schalk

Committee didn't meet this month. The 2021 Audited Financials were electronically approved. The fourth quarter 2021 financials were electronically approved.

4.3 Executive Committee

The meeting chair from Peter Schalk to Vanessa Zembal

EDI Process Update

Contract has been signed and a meeting will be taking place on Thursday, May 12th with Board Members, Consultants and ED to discuss scope.

The meeting chair was passed from Vanessa Zembal to Peter Schalk

4.4 Policy & Governance Committee

Katherine Weaver unable to attend the meeting. No update to report.

4.5 Membership & Engagement Committee

Committee did not meet in April, no updates to report.

5.0 General Discussion

Casino

- Application update:
 - The document has been submitted
- General updates:
 - Continuing to recruit people to work
 - **ACTION:** Chloe to reach out to Money and Archana to volunteer. Chloe to send invite again and update # of position yet to fill.

AGM

- Guest speaker update
 - Recover has agreed to do the presentation
- Award updates
 - Martin Garber Conrad will be honored on behalf of ESPC.
 - We will not be doing the Award of Merit this year.

Board Agenda Review

The agenda was reviewed

Non Profit Board Internship Board Designation

Susan provided a brief update on the program guidelines and deadlines.

ACTION: Chloe to check and see if we can apply and explain because we are just out of an AGM and will appoint our President in June.

Bill has agreed to mentor; the alternate mentor would be Vanessa Zembal.

Paula reported Volunteer Edmonton Youth at the Table program exists but missed the deadline to apply.

Meeting Adjourned:

MOTION: Moved by Paula Kirman, seconded by Denise Kirk for the meeting to be adjourned at 7:13 pm.

MOTION: CARRIED

Next meetings (2021-2022 Term):

AGM (May 31, 2022)

June 14, 2022